



TAUNTON MUNICIPAL AIRPORT  
COMMISSION

MINUTES OF MEETING  
November 30, 2005

Commissioners: Charlie Menard, Chairman  
Ed Fowler, Treasurer  
Maryan Nowak, Vice Chairman  
Bob Adams  
Carolyn Basler

Airport Manager: Dan Raposa  
Assistant Airport Manager: Joe Lawlor  
Recording Secretary: Gwen Borden

Others in Attendance: Ned Dawes, Edwards & Kelcey  
Steve Calish, Scott Hottleman: Bristol Aviation,  
Jim Maddigan: Civil Air Patrol, Ted Paull, Steve Manchester,  
Don Almeida, Ed Duncan, Melinda Paine Dupont, Chris Morey, Mary  
Frances Harrington, Josh Lee, Mike Bruzzi, Doug Cooper

Meeting called to order at 7:00 p.m. by Chairman Menard.

**Airport Engineers Edwards & Kelcey, Projects Update** – E&K representative Ned Dawes submitted a written status report (see Attachment A) on pending airport projects. Ned read the report for all in attendance and asked if there were any comments or questions on any of the airport projects? There were no questions from anyone in attendance and Charlie thanked Ned for his report this evening.

**Minutes: October 26, 2005 - Ed: motions to accept the recording secretary's report as submitted.  
Bob: seconds. All in favor, so voted.**

**Treasurers Report** – Ed reported on the financial status of the airport noting **Income of \$391,143.10 and Expenses of \$570,135.11 for a Monthly Negative Cash Flow of \$178,992.01.** Ed asked if there are any comments or questions on the report? There being no questions or comments, **Maryan motions to accept the Treasurers' Report and to authorize Ed to submit the bills for payment. Bob: seconds. All in favor, unanimous. So voted.**

**Airport Managers Report** – Dan reported on the following:

1. **Fuel Survey** – Dan again obtained the fuel survey on line at 100LL.com, and reported that TMA is the lowest in price of fuel of nearby airports.
2. **E/W Access Road** – Final DEP Inspection, as Ned had reported, Dan was at the inspection with Ned, and Chris Ross of DEP. All in attendance walked the entire project.
3. **Airport Safety Group** – next meeting is scheduled for 12/16/05.
4. **Final Inspection of Taxiway Project 11/2/05** – Dan participated in the inspection along with Commissioner Basler, Ned Dawes, Steve Austin of E&K, Bay State Piping owner Richard Yanni and several representatives of that company.
5. **TAA Flyout** – was held on Saturday October 29<sup>th</sup>, it was a decent day, and Dan has no further statistics on the event.

#### **Old Business**

1. **Westcoat Drive Signs** – Charlie reported that Greg Cronin is compiling the information for the signs and was not able to be present this evening. We also have a commitment from TAA to help support the procurement and erection of those signs.
2. **Building Directory Signs** – Greg is also working on this project at this time.
3. **Emergency Management Plan Review** – Maryan reported that he and Carolyn are working on developing a plan to mesh with MEPA and TEMA. They have been trying to get copies of local documents from TEMA. Initial request was made about the time the dam crisis occurred and to this date we have not received the information. Based on a recent conversation with Rick Ferreira, hopefully they will be able to provide to us next week. At Ricks' suggestion we

contacted the police and fire department. They have protocols in terms of emergency situations at the airport but nothing specifically integrating airport assets and capabilities with assistance. Joe stated that he had an opportunity to talk with MEMA relative to airport usage and emergencies and they have nothing on the books for the use of TMA. Also the Plymouth Nuclear emergency protocols have nothing listed for Taunton, so from Joe's vantage point, as far as emergency use of TMA for federal, state or local emergencies, Joe can find nothing where we are contained in any of their plans.

4. **FAA response for SOPP changes** – no response as of this date.
5. **Request to City for Tax Title Land on Caswell St/Betty Road** – Charlie noted that the Commission has put in a request for that land but has not received a response as yet.

#### **New Business**

1. **Abutter Property for Sale** – Dan reported that we have been contacted by Al Gregorios an abutter to the airport. He has approximately 8 acres of land for sale on Middleboro Avenue and is offering the airport first opportunity to purchase. After discussions, Charlie asked Dan to contact Claude Giroux to appraise the land and submit an appraisal report to the airport.
2. **Terminal Building Office Space Interest** – Charlie reported that two proposals have been received. 1) Chris Morey and Mike Bruzzi propose to rent the space for a pilot center to hold monthly meetings, safety seminars, to have a computer where pilots can check weather, provide phone service and flight planning resources as well as to just have a place for pilots to come and chat about flying and share information. 2) Bay State Helicopters would like to rent the space for a helicopter flight school, sightseeing tours, aerial photography, consultation and charter service and become a Robinson Dealer and Authorized Service Center. Doug Cooper, Steve Calish and Chris Morey expressed concerns regarding rotary aircraft vs fixed wing aircraft and how they could co-exist and operate safely. Steve stated the helicopter school would be located right next to the flight school and has anyone given consideration to this? Charlie responded that helicopters exist here today and we can't restrict and it would have to be worked out if the helicopter business is the successful candidate for the space. Charlie

informed all that the cost of the rent for the space is approximately \$160./month and 1/3 of the electric bill and 1/3 of the heating bill. Bob asked if the pilot center would be charging any fees or would the operation be non-profit? Mike Bruzzi responded that they will be collecting enough fees to cover costs for expenses and will be using space for meetings, rent locker space. Joe asked if the pilot lounge would be open to all. The response was “yes” during normal operating hours. Maryan asks since there are two interests in the space with different proposals, is this an issue that we should discuss in executive session? Charlie responded if that is the request, he has no problem going into executive session. **Maryan: motions to go into executive session. Carolyn: seconds. All in favor, unanimous. So voted.** The Commissioners returned from executive session. The Chairman stated that discussions were held and no motions or votes were made. Charlie stated that the intent of the commission based on discussions in executive session it was agreed and discussed that a pilots’ lounge is the preferred use for that environment (terminal building). Charlie informed Chris Morey and Mike Bruzzi what is being asked of them is that they go forth with establishing their LLC and bring to the commission the business plan, contact person, by-laws or rules of operation, hours of operation, obtain insurance and work with Dan. As long as it is being operated as a pilots’ lounge and a not-for-profit environment there would be no BRF because you would not be offering a service for a fee. As discussed you may want to enter into some of those fields and once you do that, you would have to come in to see Dan, register as a business, pay the appropriate monthly fee. Once the appropriate information is submitted we can sign a lease. Charlie stated that the commission appreciates the interest and looks forward to moving forward. The commission will be looking for the information to be submitted for the next commission meeting.

3. **2006 CIP Apron Resonstruction/Expansion** – has been approved by MAC. Charlie reported that we expect the results of all the survey work and final plans and pictures will start to be formulated and presented to us within the next 30 – 45 days.

4. **Review 2006 Rates** – Charlie informed all in attendance that the commission reviews and establishes the rates each year for all the fees associated with the airport and presented a table of Projected Revenue and Expenses from 2001 – 2010.
- 4A. **BRF** currently \$75./mo., and has been since 2003. Bob suggests raising fees to consider hiring a part time employee to help Dan. Joe also supports the increase of the BRF. **Maryan: motions to raise the BRF to \$80./month. Bob stated that he will abstain from voting because one of his tenants is paying the BRF. Carolyn: seconds the motion. All in favor: Carolyn, Ed, Maryan. 1 abstention: Bob. So voted. Motion passes.**
- 4B. **Ground Lease** – current rate is \$0.145/s.f. based on 3 year lease. Bob informed the commission that he will abstain from voting on this item. Charlie noted that based on when one lease comes up for renewal, someone who has just signed a lease will not see an increase for another 3 years. Charlie asked the commissioners what their wishes are on this item? **Ed: motions to increase the ground lease rate to \$0.15/s.f.. Maryan: seconds the motion. All in favor: Carolyn, Ed, Maryan. 1 abstention: Bob. So voted. Motion passes.**
- 4C. **Office Space** – current rate is \$6.50/s.f.. Joe suggests increase to \$6.55/s.f.. After discussion **Bob: motions to increase the rate for office space to \$6.55/s.f. Ed: seconds the motion. All in favor, unanimous. So voted.**
- 4D. **Tie Downs** – current rate is \$60./month. The commissioners discussed the rates for tie downs at nearby airports. After discussions **Bob: motions to increase the rate for tie downs to \$65./month. Carolyn: seconds the motion. All in favor, unanimous. So voted.**
- 4E. **Fuel Flowage Fee** – current rate is \$0.25/gallon. Charlie stated that this fee was implemented 2 years ago and no one has used it. After discussion **Maryan: motions to leave this rate as is. Ed: seconds the motion. All in favor, unanimous. So voted. Charlie asked Dan to publish new rates.**
5. **Addition of King Field to Airport Listing** – Joe reported that by doing this it will complete something we began last year by memorializing the airport as King Field as the airport has a history of being King Field started by the King family. This will add the term King Field to the end of Taunton Municipal Airport, King Field. It is not an official name change, but just an

addition. It recognizes the history of the airport and the King family for all they have done for aviation. It is a simple procedure, the airport manager will get in touch with the FAA with its' airport facility directory and add King Field at the end of Taunton Municipal Airport in the directory and subsequently all the other charts and publications will contain the listing addition. Joe asks for the commissioners' consideration of this designation to finalize the recognition of the King Family. **Carolyn: motion to officially add the designation of King Field to the end of Taunton Municipal Airport. Maryan: seconds the motion. All in favor, unanimous. So voted.** Ed asks if there would be any cost associated to make the designation on stationary, etc. Joe responded, not that he is aware of, and that when we run low on stationary and have to order more the designation will be added.

Maryan asked to address the commission noting that he has been reviewing some of the correspondence and that he is troubled that we cannot collectively wash our own laundry, instead of washing it in public. There are issues that we should be able to resolve without going to FAA, where it becomes a monumental situation. Maryan recommends to all users of the airport if they have a concern, to talk to the airport manager and if the concern is not resolved come to the commission. If the commission cannot resolve the issue bring up with the president if they so desire, but give the commission the opportunity to resolve the issue. Charlie gave a brief history of what this issue is all about noting that Maryan is referring to the airport safety group and his concerns that persons are taking their displeasure with issues directly to agencies when they are only members of an advisory group and are suppose to go to the airport manager to address the issues. Charlie stated that in the beginning we were approached by the FAA asking us to support a users safety group that was going to be an advisory group made up of airport users to sit, discuss and identify safety issues and possible remedies and bring those back to the airport manager who would then take some action or bring them to the commission if needed. We embraced and supported the idea but had concerns that it not become a forum for persons with gripes. The FAA assured us that that would not be the case. After the first couple of meetings, because of discussions held there, a flurry of activity came out of that meeting with regard to the UNICOM. Letters and calls went to the FAA and MAC and Charlie personally spent 10 – 12 hours discussing the UNICOM issue once again coming to the same

resolve. A short discussion took place concerning recent issues and activities at the airport.

Charlie stated he has three more items for discussions:

1. **Clean up of the brook** – Dan had the linesmen cut the brush back in the area of the ditch by the taxi-way and new hangar complex. Charlie asked Dan to get estimates to clean out the entire area. Dan contacted two firms to submit bids. Only Al's Tree Service responded with a bid of \$2,750.00. Maryan asked if there would be any conservation issues in cleaning this area? Charlie responded that we can maintain that area but not change it. After discussions, **Bob: motions to have Al's Tree Service clean the area for the \$2,750.00 as quoted.** **Maryan: second. All in favor, unanimous. So voted. Dan will contact Al's Tree Service to get the job done.**
2. We have been notified by FAA that our CIP that was submitted, they have no problems with it, and we are still welcome to make changes if needed.
3. **Apron Reconstruction** – will encompass the entire area being chewed up. The culvert that runs underneath the blacktop and dumps out near K&K, it has been years since this was looked at to ascertain the quality of the culvert. Charlie asked Ned to do some research and he has come back with information on a firm that has done work for the City and others. They put a robotic camera through the pipe to determine its' stability. Ned through E&K will absorb the cost of providing his engineer to work with the company, and will also incur the cost of any associated light effort needed to support the company. Unfortunately, E&K cannot absorb the cost of renting the equipment at \$1,500.00. We will have it open for the reconstruction, it is our opportunity to see what it looks like and make repairs if needed. Charlie asks the commissioners to please consider this. Maryan suggests that we apply to MAC for support for the investigation of the culvert pipe. Charlie said he will talk to MAC on this.

**Next meeting December 28, 2005 at 7:00 p.m.**

**Maryan: motions to adjourn at 9:15 p.m.. Ed: second. All in favor, unanimous. So voted.**



**Project Status**

Taunton Airport Commission Meeting  
November 30, 2005  
Edwards and Kelcey's Update

1. **Reconstruct Parallel Taxiway, Replace Runway & Taxiway Edge Lights & Update Airport SWPPP**
  - a. FAA/MAC final inspection was held on November 2<sup>nd</sup> @ 1 PM. Bay State Piping still has some "punch list" items left to complete.
  
2. **Reconstruct Main Apron & "Crib" Apron, Construct Apron Expansion, Install Two Obstruction Lights and Additional Ramp Lighting**
  - a. Data Collection Phase has started – survey (started on November 28<sup>th</sup>), soils (completed), and wetlands (completed). Survey should be completed by December 7<sup>th</sup>.
  - b. Concern raised by some neighbors on Kings Pond Road about the placement of the obstruction light pole based on soils exploration.
  
3. **Construction East/West Access Road**
  - a. Conducted final inspection of wetland replication based on the Superceding Order of Conditions with a representative from the DEP Southeast Regional office on November 23<sup>rd</sup>. No issues found so they will issue the final Certificate of Completion.